



**TELANGANA SOCIAL WELFARE RESIDENTIAL ARMED FORCES  
PREPARATORY DEGREE COLLEGE FOR WOMEN, BHONGIR  
YADARI BHONGIR (DIST), TELANGANA, 508126**



**Affiliated to Mahatma Gandhi University, Nalgonda**

E-mail: [prl-rdcw-bngiri-swrs@telangana.gov.in](mailto:prl-rdcw-bngiri-swrs@telangana.gov.in) Website: <https://rdcwbhongir.tswreis.ac.in>

**Mobile No.: 7995010687**

**Criteria 5**

**5.1.4**

**Internal Complaints Committee**

TSWRAFPDCW, Bhongir established an Internal Complaints Committee (ICC) to handle matters concerning sexual harassment, discrimination, gender-based violence, workplace harassment, other grievances.

The ICC ensures a safe and supportive environment for students, faculty, and staff. It provides a structured framework for investigating complaints, offering support to victims, and implementing preventive measures. By adhering to these guidelines, institutions uphold legal standards and promote a culture of dignity and equality among students, faculty, and staff. This proactive approach not only safeguards individuals but also fosters a conducive learning and working environment conducive to growth and development.

**Activities:**

ICC and its members engage themselves into student friendly activities.

- ❖ Receiving the complaints from students with a positive outlook. Ensuring to resolve as many issues as possible by conducting ICC committee meetings very often.
- ❖ Maintenance of complaint boxes in and around every floor of our college and opening them every week. Details of the student who lodged complaints are not disclosed but their problems are confidentially sorted out. Monitoring every problematic situation in a positive manner and resolving them from the grass root level.

**Key Functions and Responsibilities:**

- **Preventive Measures:** Educate and sensitize students, staff, and faculty about issues related to sexual harassment, discrimination, gender-based violence, workplace harassment, other grievances and the importance of maintaining a safe and respectful environment.
- **Grievance Redressal:** Receive and address complaints promptly and confidentially, ensuring fair and unbiased investigation processes.
- **Awareness Programs:** Organize workshops, seminars, and training programs to promote awareness about rights of individuals.
- **Support Services:** Provide support and assistance to the complainant, including counselling services if needed.
- **Reporting:** Maintain records of complaints and actions taken and submit annual reports to the appropriate authorities.



  
PRINCIPAL  
T.S.W.R.A.F.P.D.C.W  
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**Composition of Internal Complaints Committee for the last five years:**

Academic Year	Name of the committee member	Department	Co-ordinator/ Member
2018-2019	Dr. M. Rajaiah/ Dr. M. Rajeshwari	Principal	Chairmen
	Ch. Rajeshwari	Lecturer in Commerce	Co-ordinator
	V. Jyothi	Lecturer in Zoology	Member
	M. Narmada	MPC III	Member
2019-2020	Dr. R. Pandu ranga sharma/ Dr. A. Bhanu Prasad/ Dr. P. Bal Reddy	Principal	Chairmen
	J. Vyshnavi	Lecturer in Computer science	Co-ordinator
	P. Mamatha	Lecturer in Chemistry	Member
	K. Anusha	BZC III	Member
2020-2021	Dr. P. Bal Reddy	Principal	Chairmen
	K. Spandana	Vice Principal	Co-Chairmen
	G. Nirmala	HOD, Chemistry	Co-ordinator
	P. Kamala	Lecturer in Chemistry	Member
	Renuka	MSCs III	Member
2021-2022	Dr. P. Bal Reddy	Principal	Chairmen
	K. Spandana	Vice Principal	Co-Chairmen
	J. Aruna Kumari	HOD, History	Co-ordinator
	Dr. P. Rupa	HOD, Botany	Member
	P. Kamala	Lecturer in Chemistry	Member
	Suchitra (9398392834)	Voice for girls	External Member
	D. Sujitha	MPC III	Member
2022-2023	Smt. K. Spandana	Principal	Chairmen
	K. Sravanthi	Vice Principal	Co-Chairmen
	K. Kavitha	HOD, Telugu	Co-ordinator
	Dr. B. Srilatha	Lecturer in Chemistry	Member
	P. Mamatha	Lecturer in Chemistry	Member
	Suchitra (9398392834)	Voice for girls	External Member
	S. Samatha	B.COM III	Member



*[Signature]*  
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**Minutes of meeting and Action taken reports by Internal Complaint Committee  
for the last five years**

<a href="#">Additional Information</a>	<a href="#">View document</a>
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*[Handwritten Signature]*  
**PRINCIPAL  
T.S.W.R.A.F.P.D.C.W  
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