



**TELANGANA SOCIAL WELFARE RESIDENTIAL ARMED FORCES
PREPARATORY DEGREE COLLEGE FOR WOMEN, BHONGIR
YADARI BHONGIR (DIST), TELANGANA, 508126**



Affiliated to Mahatma Gandhi University, Nalgonda

E-mail: prl-rdcw-bngiri-swrs@telangana.gov.in Website: <https://rdcwbhongir.tswreis.ac.in>

Mobile No.: 7995010687

Criteria 5

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Student Grievances and redressal Cell (SGC):

Students Grievance and redressal Cell (SGC) is a committee which is set up to receive the grievances from students, to consider and attend all of them, either academic or non-academic to contribute for a fair and unbiased atmosphere in the college.

Mission and vision

- To ensure a safe and homely atmosphere for the students
- To address all the issues faced by the students
- To bridge the gap between the management, staff and the students
- To create and maintain a consistent system for the redressal of all the grievances

Objectives of SGC

The main objectives of SGC are:

- To serve as a receptacle for all types of grievances
- Understanding and addressing all the issues faced by the students positively in a shorter duration.
- To adopt a simplest and amicable model to solve problems of the stakeholders without hurting their emotions.
- To create a friendly atmosphere in the college and ensure social justice
- To promote the values of the college and safeguard its ideals.

Functions

- ✓ SGC functions as an incredible means of maintaining a constant support for the students to express their problems and get them resolved.
- ✓ To check over the work done by all the staff members
- ✓ Monitoring the student-wise attendance, class wise attendance and taking initiatives to improve it.
- ✓ Consolidating the college attendance every day for online teaching classes.
- ✓ Understanding the interests of students and conveying the same to the higher authorities to implement them.
- ✓ Solving academic and non-academic issues between students and staff

- ✓ Selecting the parents as members for Self Learning Activity(SLAs) and taking inputs from them to improve the quality of academic and non-academic prospects.
- ✓ Arranging complaint boxes to receive complaints from all the members of the college and judge their merit in an unbiased manner.
- ✓ SGC works effectively during offline teaching and online teaching situations.
- ✓ SGC coordinates with all the other committees of the college and works collectively with all its stakeholders to resolve every issue of the student.
- ✓ It monitors the health and well-being of all students by having a check over quality of food, cleanliness and their necessities.

Activities

SGC and its members engage themselves into student friendly activities. Some of them are:

- Receiving the grievances from students with a positive outlook. Ensuring to resolve as many issues as possible by conducting SGC committee meetings very often. \
- Maintenance of complaint boxes in and around every floor of our college and opening them every week. Details of the student who lodged complaints are not disclosed but their problems are confidentially sorted out. Monitoring every problematic situation in a positive manner and resolving them from the grass root level.
- Monitoring student wise and class wise attendance while conducting online classes.
- Work done statement of every staff member is recorded everyday in order to have an idea of teaching learning activities, curricular and co-curricular activities. The same is conveyed to the Head office to receive valuable inputs.
- Parents are selected as members of Self Learning Activity committee and their inputs are considered valuable for continuous improvisation of activities and learning methods.




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Composition of Student Grievances and redressal Cell for the last five years:

Academic Year	Name of the committee member	Department	Co-ordinator, Member
2018-2019	Dr. M. Rajaiah/ Dr. M. Rajeshwari	Principal	Chairmen
	Dr. D. Vijaya Laxmi	Lecturer in English	Co-ordinator
	V. Anusha	Lecturer in Physics	Member
	M. Urmila	MZC III	Member
2019-2020	Dr. R. Pandu ranga sharma/ Dr. A. Bhanu Prasad/ Dr. P. Bal Reddy	Principal	Chairmen
	N. Jhansi Rani	HOD, Economics	Co-ordinator
	K. Santosha	Lecturer in English	Member
	B. Roopa	MPC III	Member
2020-2021	Dr. P. Bal Reddy	Principal	Chairmen
	K. Spandana	Vice Principal	Co-Chairmen
	G. Nirmala	HOD, Chemistry	Co-ordinator
	P. Kamala	Lecturer in Chemistry	Member
	Renuka	MSCs III	Member
2021-2022	Dr. P. Bal Reddy	Principal	Chairmen
	K. Spandana	Vice Principal	Co-Chairmen
	J. Aruna Kumari	HOD, History	Co-ordinator
	Dr. P. Rupa	HOD, Botany	Member
	P. Kamala	Lecturer in Chemistry	Member
	B. Amrutha Varshini	BA III	Member
2022-2023	Smt. K. Spandana	Principal	Chairmen
	K. Sravanthi	Vice Principal	Co-Chairmen
	K. Kavitha	HOD, Commerce	Co-ordinator
	Dr. B. Srilatha	Lecturer in Chemistry	Member
	P. Mamatha	Lecturer in Chemistry	Member
	Y. Nikitha	MSCs III	Member



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**Minutes of meeting and Action taken reports by Student Grievances and redressal Cell
for the last five years**

[Additional information](#)

[View document](#)



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DEGREE COLLEGE FOR WOMEN



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Student Grievances and redressal Cell (SGC) Activities:

Impact programme:

The prestigious event held in our college is the Impact programme. It is held at the beginning of every academic year to give an orientation for the students and parents about the college. SGC Committee members organize this programme giving a warm welcome to the students and parents of the new batch followed by an orientation lecture. During this programme, the rules, regulations, norms, structure, customs and system of the college are clearly explained to the students and their parents so that they abide by these rules for 3 years of their stay.

A questionnaire session is also held in order to clarify the queries of them. The suggestions and inputs from the parent group are accepted and noted. These suggestions are considered and discussed in the SGC committee meetings for implementing the same for future benefit of the students. Impact programme acts as an initiator of the long-lasting bond between the college and the parent community through the gateway channel, SGC.

RULES AND REGULATIONS OF THE COLLEGE

- Use of personal mobile phones is strictly prohibited in the college.
- Students and parents can communicate with each other only by means of the House parent or Class teacher's mobile.
- Do not bring outside food into the college. Only healthy and hygienic food is permitted (Eg: Fruits, dry fruits).
- Parents are not allowed without seeking prior permission from the House parent. Parents are permitted to meet their child only on Second Saturdays during Parent Teacher Meet. They are strictly not permitted on holidays and Sundays.
- No outings shall be entertained.
- Do not carry unpermitted items like library books, long note books, stationary items, trunk boxes, etc. outside the college premises.
- Any student entering into the college or leaving the campus will be keenly scrutinized near the gate. House parent/ class teacher/ caretaker/ ACT/ Duty faculty/ Watchman will have every right to check student's luggage during their entry or exit from the college.
- Any student entering or leaving the campus must seek a written permission from Houseparent/Class teacher/ Duty faculty compulsory and must report to them immediately after their entry or before their exit from the college.
- Do not use filthy and unethical language inside the college premises.
- Students are not allowed to stay in dormitories during college hours.
- Students are allowed to rest only in the allotted dormitory during the allotted time and strictly prohibited from entering into other dormitories without seeking permission from dormitory in charge.

- Do not bring food into the dormitories and classrooms. Use only the dining area of the mess for having meals.
- Sick students are provided with food at the sick room, only with the proper written permission from the Health supervisor/ House parent/ Caretaker/ Vice principal/ Principal.
- Do not litter waste in and around the college premises.
- Use of cosmetic items inside the college premises is strictly prohibited.
- Do not misuse any permissions/ privileges given to you on health grounds or humanitarian grounds.
- Do not damage college property. Safeguard it for sustainable future use.
- Discipline is of utmost priority in the college. Any kind of indiscipline from the students will not be entertained and severe punishment will be imposed against them.

Pictures:



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Student Grievances and redressal Cell (SGC) Activities:

Quest:

A creative initiative to empathetically understand a child from their perspective is to get into their world and understand their situation. The teaching faculty of the college under the guidance of SGC committee make surprise visits to the homes of the students and try to observe their family conditions, lifestyle, comforts, problems, sufferings to understand a student from the grass root level. Thus, the conditions of each child are assessed to figure out their psychological, nutritional, social, emotional and moral development. This initiative is implemented when the students are sent home for vacation.

SGC committee reviews all the inputs from the faculty and consolidates them. Then, the needs and necessities of each child are listed out and tries to attend them at the earliest. Online Counselling sessions are held for the students facing psychological and emotional issues. Nutritious food is provided for those suffering with financial issues. The problems that require huge assets and suggestions are reported to the higher authorities of the college.

Thus, SGC stands as a crucial committee of the college to ensure that no stone is left unturned to resolve social, academic, emotional, psychological and health problems of the students.

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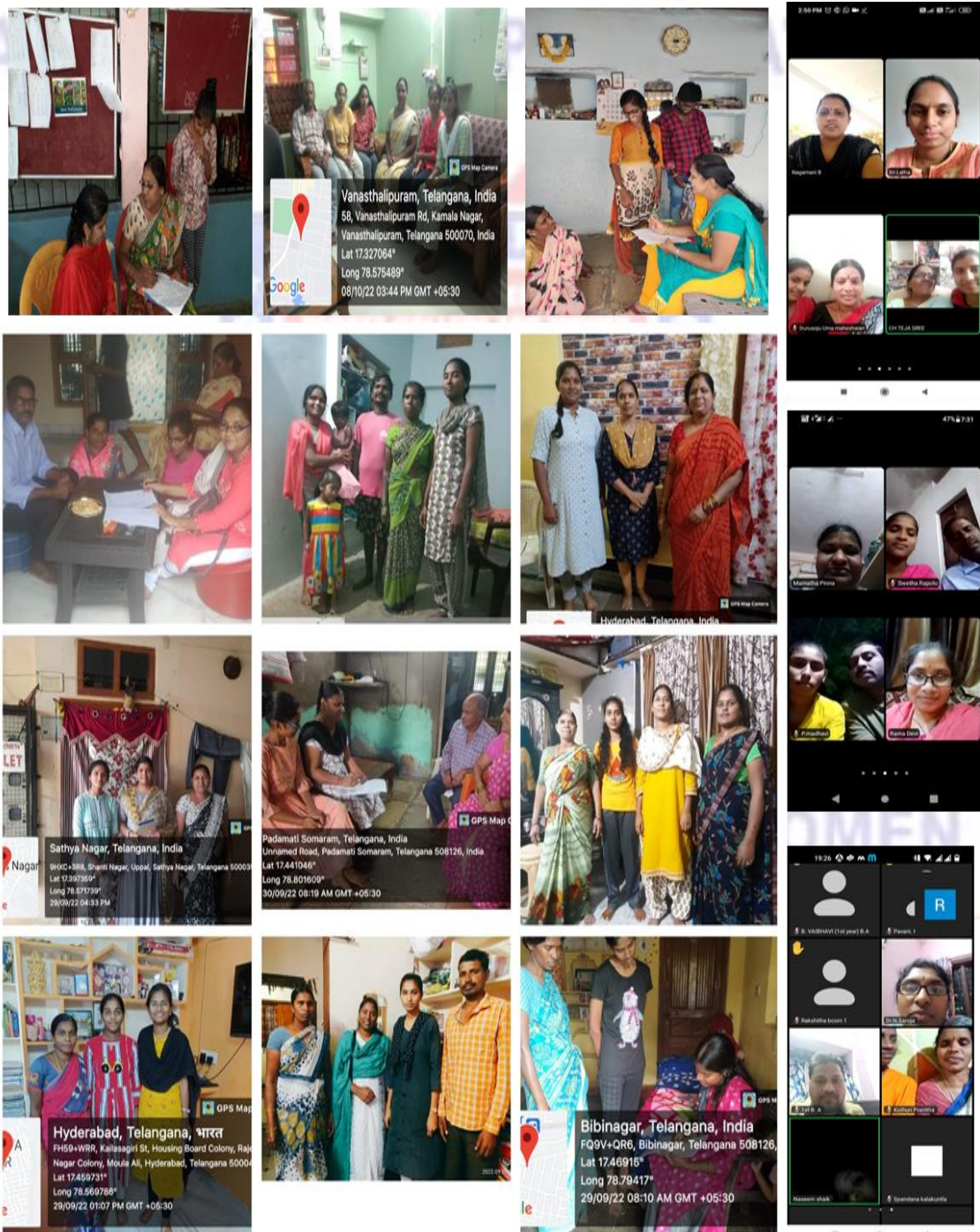
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