



## Supportive document for 6.1.1

### House Parents

#### Duties and Responsibilities of House Parents:

1. Each Section of a class comprises a House.
2. The Class teacher of each house will be designated as a loco parent or house parent for the class. All faculty members will be appointed as a house parent without any exemption as it is the backbone of the residential system.
3. The house parent will create and update an information sheet for each student in the house. This includes
  - (a) The names and phone numbers of parents.
  - (b) The postal address of parents.
  - (c) List of authorized visitors with names, relationship and photographs.
  - (d) Any chronic medical condition (requiring medicine or special care) such as allergies.All sheets should be assembled into a class book which can be made available to the Principal, Health Supervisor (HS) or any other faculty member in need of this information (for example when the house parent is in leave).
4. The house parent will make a daily round of the class dormitory to check for cleanliness and order.
5. A sick student should be reported immediately to the HS and principal.
6. The house parents will be present when parents visit the students of her house on Second Saturdays. On other Saturdays, the house parent will hold an interaction/counseling

session with the house members to understand their difficulties and provide guidance in improving their performance in the college.

7. The House parent may appoint a student as the House leader to help in managing the house. The house leader can be appointed by election or by lottery or by rotation as per the attendance register. A new house leader may be appointed each month to give every student a chance to play a leadership role.
8. Once a week, all house parents in the college will simultaneously conduct a Kit check to go through the belongings of the students and confirm that
  - (a) All issued items (like bed sheets and blankets) are present in good condition.
  - (b) No unauthorized items are present with the students. These include food and medicines (likely to be given by parents). Students should be counseled not to store food in the dormitory (and consume all gifted or purchased food items as early as possible). Special care should be taken to check for nail polish or other chemicals that can cause self-harm.
  - (c) All materials are organized neatly in the storage space.



K. S.

Principal

TSWRAFPDCW, Bhongir

PRINCIPAL  
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TELANGANA SOCIAL WELFARE RESIDENTIAL ARMED FORCES  
PREPARATORY DEGREE COLLEGE FOR WOMEN, BHONGIR

YADADRI BHONGIR (DIST), TELANGANA, 508126

Affiliated to Mahatma Gandhi University, Nalgonda

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Lr.RC No.AI/AFPDCW/HP/05/2018, Dated. 18.06.2018

**House Parents for the AY 2018-19**

S.No	Year	Group	Allotted Class teacher(s)
1	III	MPC	P. Saipriya
2	III	MSCs	P. Sandhya
3	III	BZC	V. Jyothi
4	III	MbZC	A.Madhavi
5	III	B. Com (Com)	B. Spandana
6	II	MPC	B. Manisha
7	II	MSCs	K. Poojitha
8	II	BZC	P. Mamatha
9	II	MZC	K. Sindhuja
10	II	B.Com (Com )	Bhavya
11	I	MPC	V. Anusha
12	I	BA	Saritha
13	I	B.Com (Com)	L. Mamatha
14	I	MSCs	T. Vanisree
15	I	BZC	B. Nagamani
16	I	MZC	M. Sailaja



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Lr.RC No.AI/AFPDCW/HP/06/2019, Dated. 11.06.2019

House Parents for the AY 2019-20

S.No	Year	Group	Allotted Class teacher(s)
1	III	MPC	A. Madhavi
2	III	MSCs	K. Lalitha
3	III	BZC	G. Nirmala
4	III	MbZC	E. Jyothi
5	III	B. Com (Com)	Ch. Rajeshwari
6	II	BA	Dr. Nagalaxmi, K. Santhosha
7	II	MPC	P. Mamatha
8	II	MSCs	G. Soujanya
9	II	BZC	B. Bagamani
10	II	MZC	V. Jyothi
11	II	B.Com (Comp)	Reena thakur
12	I	B. Com (Comp)	K. Kavitha
13	I	MPC	V. Anusha Mounika
14	I	BA	I.Ramadevi
15	I	BZC	Dr. B. Srilatha
16	I	MSCs	N. Pavani J. Vyshnavi
17	I	MZC	Ragi raju



*[Handwritten Signature]*

Principal

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Lr.RC No.AI/AFPDCW/HP/07/2020, Dt. 10-07-2020

House Parents for the AY 2020-21			
S.No	Year	Group	Allotted class teacher(s)
1	III	MPC	G. Soujanya G. Nirmala
2	III	MSCs	J. Vyshnavi
3	III	MbZC	K.Sravanthi V. Jyothi
4	III	BZC	Dr. P. Rupa A.Madhavi
5	III	B. Com (Comp)	Ch.Rajeshwari J. Bhavya Sri
6	III	BA	J. Aruna kumari
7	II	MPC	Dr. R. Panduranga Sharma A.Navatha
8	II	MSCs	N. Pavani T. Vani Sri
9	II	MbZC	Ragi Raju E. Jyothi
10	II	BZC	I.Ramadevi P. Mamatha
11	II	B. Com (Comp)	K. Kavitha K. Santhosha
12	II	BA	A. Dhanalakshmi
13	I	MPC	Dr. D. VijayaLakshmi
14	I	MSCs	K. Sindhuja
15	I	MbZC	M. Jhansi (Chemistry), (Dr. Ballu Srilatha) Naheda Begum
16	I	BZC	K. Srilatha B. Nagamani
17	I	B. Com (Comp)	Reena Thakur
18	I	BA	N. Jhansi Rani (Economics) K. Laxmi Devi



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Lr.RC No.AI/AFPDCW/HP/08/2021, Dt. 02-07-2021

<b><u>House Parents for the AY 2021-22</u></b>			
<b>S.No</b>	<b>Year</b>	<b>Group</b>	<b>Allotted Class teacher(s)</b>
1	III	MPC	Dr. B. Srilatha
			I. Rama Devi
2	III	MSCs	N. Pavani
			A. Prathibha
3	III	BZC	Dr. P. Rupa
			E. Jyothi
4	III	MbZC	Ragi raju
			G. Nirmala
5	III	B. Com (Comp)	Ch. Rajeshwari
			K. Santhosha
6	III	BA	Pavani Durga
			K. Kavitha
7	II	MPC	A. Navatha
			G. Prashanthi
8	II	MSCs	J. Vyshnavi
			D. Mounika sree
9	II	BZC	Dr. K. Srilatha
			B. Nagamani
10	II	MbZC	K. Sravanthi
			B. Harshitha
11	II	B. Com (Comp)	Reena Thakur
			B. Jhansi Rani (CS)
12	II	BA	N. Jhansi Rani (Economics)
			Bhagyalaxmi
13	I	MPC - A	G. Soujanya
			P. Kamala

14	I	MPC - B	Dr. D. Vijaya laxmi
			P. Sai Priya
15	I	MPC - C	P. Mamatha
			G. Kalpana
16	I	BA - A	A. Nagajyothi
17	I	BA - B	J. Aruna kumari



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Lr.RC No.AI/AFPDCW/HP/09/2022, Dt. 30-06-2022

<u>House Parents for the AY 2022-23</u>			
S.No	Year	Group	Allotted Class teacher(s)
1	III	MPC	G. Soujanya
2	III	MSCs	N. Pavani
			A. Prathibha
3	III	BZC	E. Jyothi
4	III	MbZC	Dr. B. Srilatha
5	III	B. Com	Ch. Rajeshwari
			J. Vyshnavi
6	III	BA	I.Ramadevi
7	II	MPC A	G. Nirmala
			K. Santhosha
8	II	MPC B	A.Navatha
			K. Divya Prasanna
9	II	MPC C	P. Mamatha
			G. Kalpana
10	II	BA A	K. Mamatha
			Naseem
11	II	BA B	Dr. D. Vijayalakshmi
			Bhagyalaxmi
12	II	B. Com (G)	K. Kavitha
13	I	MPC	K. Sravanthi (Chem)
			G. Prashanthi
14	I	BA	B. Madhavi
			Pooja
15	I	IMA	N. Jhansi Rani
			Dr. R.P.Sharma
16	I	B.Com (G)	Reena Thakur

Principal

T.S.W.R.D.C.W.  
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